



Government of Sindh
Universities & Boards Department
**Benazir Bhutto Shaheed Human Resource
Research & Development Board**
(Mega Initiative Addressing Poverty and Unemployment Through Skill Development)



THROUGH SPECIAL MESSENGER/TCS/E-MAIL

No.PRO/BBSHRDB/PIASE-XVI/2024-25/010/ 21827
Karachi, dated the 16th July, 2025

To,

Mr. Waseem Ahmed,
Chief Executive Officer,
M/s Convivial Management Consultancies (Pvt) Ltd
Bungalow No.A-197, First Floor, Portion, KDA Scheme,
30/1, Gulshan-e-Iqbal, Karachi
Ph: 0333-3248622
E-Mail: asfandshah1998@gmail.com

**SUBJECT: TERMINATION OF CONTRACT AGREEMENT REGARDING BASELINE
REPORTS FOR TRAINING PHASE-XVI**

This letter is in reference to the Contract Agreement dated 26.12.2024 executed between Benazir Bhutto Shaheed Human Resource Research & Development Board (BBSHRDB) and your firm, M/s Convivial Management Consultancies (Pvt) Ltd, under which your organization was engaged to conduct baseline assessment/survey and submit inception report, draft baseline assessment report and final baseline assessment report (both in hard & softcopies) of the institutes that applied for Training Phase-XVI.

2. As per Clause 15(1) of Special Conditions of the Contract Agreement, your firm was required to submit an inception report as an initial deliverable. We acknowledge the receipt of the inception report submitted on 21.01.2025, against which BBSHRDB processed and released payment amounting to Rs.1,659,163/- vide cheque No.437273 dated 16.04.2025 in accordance with the terms and conditions of the contract.
3. Subsequently, as per clause 15(2) of Special Condition of the Contract Agreement your firm was contractually bound to submit second milestone i.e. draft baseline report within 55 days after the inception report i.e., by 18.03.2025 However, you failed to meet this crucial obligation, and no such report was submitted by the stipulated deadline.
4. Your firm requested for extension of 120 days in entire project timeline vide letter dated nil. The Competent Authority approved the extension upto 31.05.2025 with mutual understanding of both the parties vide Addendum executed on 26.03.2025 on Stamp Paper Registration No.U233447 of Rs.100/-
5. However, you again failed to submit the draft baseline report within stipulated time.
6. Therefore, this Board served a notice dated 16.05.2025 upon your firm to ensure compliance with the decision taken during the meeting with competent authority regarding furnishing of the draft baseline assessment and final baseline assessment reports within stipulated time. However, you again failed to submit the report within extended timeframe.

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5thFloor, State Life Building # 3, Dr. Zia-ud-din Ahmed Road, Karachi.
Telephone: +92(21) 9920-1005 / 7 Fax: +92(21) 9920-1004, E-mail: procurementdeptbbshrdb@gmail.com,
Website: www.bbshrdb.pk



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7. Subsequently, a final notice dated 16.06.2025 was served upon your firm with the direction that if the complete baseline assessment report is not submitted within three working days from the date of issuance of final notice, the BBSHRRDB will be left with no choice but to initiate actions as per the relevant clauses of the agreement including but not limited to the termination of contract, blacklisting as per SSPR Rules 2010.

8. This sustained failure to perform essential contractual obligations amounts to a material breach of the agreement and reflects gross negligence on part of your firm in fulfilling its responsibilities.

9. Moreover, the Procuring Agency is left with no viable option but to terminate the contract, as the bid validity period of the training institutes intended for selection in Phase-XVI based on the baseline assessment report, which is required to be furnished by M/S Convivial Management Consultancies (Pvt) Ltd within the extended timeline has expired and is no longer legally extendable under Rule-38(4) of the Sindh Public Procurement Rules, 2010. Consequently, any further continuation of the contract is legally invalid.

10. Accordingly, in exercise of powers conferred under Clause 2.9.1(a) of the General Conditions of Contract (Page No.8) read with Para-1(b) of the Contract Agreement, the BBSHRRDB hereby terminates the said contract executed with M/s Convivial Management Consultancies (Pvt) Ltd henceforth, due to non-performance and breach of contract on the part of your firm.

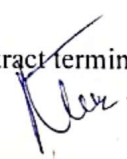
11. Subsequently, the performance security submitted by your firm with BBSHRRDB is hereby forfeited henceforth.

12. You are hereby directed to:

- a) Cease all work and activities under the agreement immediately.
- b) Return all relevant project-related documents, materials, reports, and data in your custody to BBSHRRDB without any delay.

13. The BBSHRRDB reserves the right to initiate any further action deemed necessary under applicable laws and rules, including but not limited to blacklisting of your firm from future contracts, recovery of financial losses sustained due to your firm's failure to perform.

14. This letter shall serve as the final and conclusive notice of contract termination.


(Munawar Ali Mithani)
Secretary-BBSHRRDB

No.PRO/BBSHRRDB/PHASE-XVI/2024-25/010 :/ 21327

Karachi, dated the 16th July, 2025

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Copy for information & necessary action:

1. The Managing Director, Sindh Public Procurement Regulatory Authority (SPPRA), Government of Sindh. He is requested to upload this termination notice on the official SPPRA webportal.
2. The Regional Consultants (Hyderabad/Sukkur), BBSHRDB
3. The Director (Trainings), BBSHRDB, Government of Sindh, Karachi
4. The Assistant Director (IT), BBSHRDB. He is requested to upload this termination notice on BBSHRDB's official webportal.
5. The Chairman & Members, Technical Committee, BBSHRDB
6. The Chairman & Members, Procurement Committee, BBSHRDB
7. PS to Secretary, BBSHRDB

Director (Trainings)
BBSHRDB